



AESA MIDDLE SCHOOL ADMISSIONS APPLICATION 2025-2026

Welcome Applicant! We are pleased you have elected to enter AESA's Middle School Admissions Application process. Please send your completed application to us by email to initiate your admissions process. You may also initiate the admissions process by directly contacting Barbara Garza, Head of Schools, without sending your application in first.

For your records, an Admissions Checklist is also included in the MS Admissions Folder. It is designed for you to keep. If you have questions regarding this process, please contact Executive Head of School Barbara Garza, at bgarza@aesaprepacademy.com or #512-560-5584.

Please email your admissions application to admissions@aesaprepacademy.com.

You may also use Postal mail and the address is:
AESAPrep Academy, ATT. ADMISSIONS, 14101 Canonade, Austin, TX., 78737.

We hope you enjoy our admissions process!!! We look forward to meeting you!!!

Cheers,
Barbara Ann Garza
Executive Head of School
Go AESA Aussies!!

Please note, AESA Prep Academy admits students of any race, color, sex, religious affiliation, national or ethnic origin. AESA is a “safe to be me” college preparatory school.

Date Admissions Application submitted and method of submission: _____

Part I: Student Applicant Information:

Applicant’s Full Name: _____

male female

first middle last (preferred call name)

Parents Full Names: _____

Student applicant’s current grade is _____ and student is applying to the _____ grade.

Has student repeated a grade: Yes No. If yes, what grade level? _____

Student applicant’s birth date and age is: _____.

Home address: _____

Home phone: _____

Student E-mail: _____

Present School: _____

Present School address: _____

Present School phone: _____

Head of School/Principal: _____

Public Private Parochial

HS Credits received in Middle School: _____

Please include the name, state, and scores of any standardized test scores you have taken:

Was the candidate ever accelerated through a grade level or repeated a grade level and if so, which grade level, name of the school and what was the reason:

Has your child ever had any serious behavior or truancy issues? If so, please describe:

Has your child ever had any serious medical issues? If so, please describe:

This Section is to be completed by International Students Only:

City/Country of Birth: _____ *Country of citizenship:* _____

Native Language: _____

Second Language: _____

Applicant is applying to the _____ *Grade* *Repeating:* *Yes* *No*

Present School: _____ *Present grade in school:* _____

Present School address: _____

Present School main phone #: _____

Head of School/Principal: _____

Public *Private* *Parochial*

Part II: Family Information:

Mother/Guardian: _____ **Home telephone:** _____

Home address (if different from applicant's):

Occupation: _____ Business telephone: _____

Cell phone: _____

Employer and title: _____

Preferred E-mail address: _____

Father/Guardian: _____ Home telephone: _____

Home address (if different from applicant's): _____

Occupation: _____ Business telephone: _____

Cell phone: _____

Employer and Title: _____

E-mail address: _____

Applicant's parents are: Married Divorced Separated Single Parent
 Mother Deceased Father Deceased Mother Remarried Father Remarried

If applicant's parents are separated or divorced who has custody:

Mother Father Joint Guardian

Please note: All Admission Office correspondence will be mailed to the applicant's home address, as listed above. E-mail correspondence will be sent to all parent/guardian e-mail addresses as listed above.

Brothers and Sisters:

Name: _____ Birthdate: _____

School: _____ College: _____

Name: _____ Birthdate: _____

School: _____ College: _____

Relatives who have attended AESA:

Name: _____ Class: _____

Relationship: _____

Name: _____ Class: _____

Relationship: _____

How did you learn about AESA? (please be specific)

Part III: Applicant's Questionnaire:

Please help us get to know you by answering the following questions about yourself.

This section must be completed in your own words: handwritten or typed. Please confine your answer to fit the space provided.

What do you like best about yourself?

What are you most concerned about?

How would your friends describe you?

Please tell us why you are interested in attending AESA.

Part IV: Applicant's Activities:

Please list the academic and non-academic activities you have participated in at your current school, outside of school and during the summer. Some people have more opportunities available to them in their school or community than others, so don't worry if you have not had many experiences, just let us know what you have participated in.

Athletics:

Academic Camps, Teams, and/or Workshops:

Fine Arts:

Community Service Activities:

Family Trips and Activities:

Entrepreneurial/Maker Space Projects:

Part V: Applicant's Personal Statement:

In the space below, write a letter to AESA describing your personal goals, passions and developing interests. What would you like for us to know about your character, your strengths and weaknesses and your life experiences? *Please write this in your own handwriting using the space provided on this page and the next page, without input from anyone else. Have fun and enjoy!*

*Thank you for your thoughtful work on this application. Please send in your application to initiate your admissions process.

The preferred method of submission is to scan and email to both bgarza@aesapreacademy.com and to admissions@aesapreacademy.com.

Part VI: Admissions Process:

Step 1: Again, you may initiate your child's admissions process by submitting an application to admissions@aesapreacademy.com. Once this communication has taken place, you may have an initial phone call or set up a meeting and tour the AESA campus; it is your preference. The on-campus meeting will be a friendly "meet and greet" and will give you and your child (if you would like to bring them) the opportunity to meet Mrs. Garza, learn about AESA, ask questions, and take a tour of the campus.

Step 2: You will be meeting with Tracy Garcia; the Head of Middle School and Tracy will go over the particulars of our Middle School programming.

Step 3: Mrs. Garza will set up a shadow day for your child. This is a very important part of the admissions process. Our school day is from 8:30am to 3:15 pm. Please meet Barbara Garza and Tracy Garcia at the flagpole in front of the main building at 8:15. An AESA Shadow Day Form will need to be filled out. It is located on our website, www.aesapreacademy.com and you can bring it with you. It will also be included with the shadow day email that Barbara Garza will send to you. An AESA Shadow Day Form will also be included in this folder.

Step 4: Submit your child's admissions application if you have not already done so, along with this year and last year's academic report, and two recommendation letters for review. Please note a student may officially be accepted to AESA Prep Academy before AESA receives all their recommendation letters. Note, the two recommendation letters will need to cover both character and academic ability, or you may submit one character recommendation letter (such as a coach) and two academic ability letters. If you have a high level of interest in a particular area such as athletics, fine arts, academia, or entrepreneurial, you may also submit a reference letter regarding this interest and your experience. Please email this information to admissions@aesapreacademy.com.

Step 5: You will be notified regarding their acceptance.

Step 6: Once your child has been accepted and offered admission to AESA Prep Academy, you will be presented with an Enrollment Agreement for your child. The Enrollment Agreement contains, among other things, the financial obligation and payment options. Once the Enrollment Agreement is signed and returned, your child's place at AESA is official. For questions regarding this process and for any other financial matters throughout the school years, please contact AESA's CFO, Rick Garza. His contact information is rgarza@aesapreacademy.com and 512.426.4591.

Step 7: Please notify your current school that you will be transferring to AESA Prep Academy and that they have your permission to give AESA permission to request and receive your official transcript along with your school records. You will need to go to the registrar's office to sign for this.

Step 8: If an applicant is accepted to AESA Prep Academy, an official transcript and records request will be sent by AESA to the child's former school. The official transfer of all student records occurs directly between AESA Prep Academy and the student's former school.

Step 9: Upon receiving parental permission, AESA will contact the applicant's current school. Once AESA Prep Academy receives the records, AESA will officially become the student's school of record. *Occasionally, we will need a parent's assistance in having the former school send our requested information in a timely fashion.

Signature of Applicant: _____

Date: _____

Signature of Parent: _____

Date: _____

AESA Prep Academy Contact Information:

Barbara Ann Garza
Head of School
14101 Canonade
Austin, TX. 78737
bgarza@aesapreacademy.com
Mrs. Garza's #: 512-560-5584
Main School #: 512-774-4822 (8:15am- 3:30pm, school days)

Tracy Garcia
Head of Middle School
tgarcia@aesapreacademy.com
512-964-5517